	<b>BHAGWAN MAHAVIR UNIVERSITY</b>	<b>Eff. Date: 01/01/2022</b>
	<b>Alumni Cell</b>	<b>Issue No. : 01</b>
		<b>Rev. No. : 00</b>
		<b>Rev. Date.</b>
		<b>Doc. No.: BMU/ALUMNI CELL/P/04</b>

## POLICY STATEMENT

### ❖ OBJECTIVE OF POLICY:-


- ❖ The BMU Alumni i.e. pass –out students of BMU University will be important members for realizing the goals of the organization i.e. the creation, the application and dissemination of knowledge. They will be crucial change agents in transformational leadership.
- ❖ The association activities and programs for its Alumni will be directed towards building life long bonds of kinship with the University.
- ❖ The purpose of the association will be to encourage the mutual understanding and support of the members, to have a platform of dialogue between the members, and University community.
- ❖ To sponsor social and professional activities of the Alumni association.
- ❖ To promote communication, promote fund raising within the association for social and community development programs of the alumni, along with the alumni members.

### ❖ MEMBERSHIP:-

- **REGULAR MEMBERS:** all Alumni (pass out students of University at Diploma, Certificate, UG, PG, and Ph.D. programs) will be the regular members of the Association from the date of issue of result notification granting the degree/ diploma/ certificate.
- **HONORARY MEMBERS:** Hon'ble Vice Chancellor, Deans of the Faculty, Directors, Training and placement Officer, the nominated faculty members and the persons of repute from inside as well as outside the University will be the honorary members, who is likely to promote the interest of the association

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#### ❖ **MEMBERSHIP ELIGIBILITY**

- The cell will be open to all the students who have obtained degree/diploma/certificate from Bhagwan Mahavir University, Surat-Gujarat. The membership shall be divided into an Executive Committee, and General Body dealing with appropriate issues pertaining to alumni and associate interest of the University.
- Membership fees will one time Rs. 1000/- (subject to revision) to be paid at the time of admission. The Executive Committee Association in consultation and mutual discussions with the BMU Alumni Affairs Committee shall have the authority to review and revise the membership fee on annual basis.
- All members and honorary members are entitled to receive all announcements etc. (posting of such announcements on the website shall amount to their being received by the members) connected with the activities of the Association, the Alumni Newsletter, Annual Magazine and also participate in all social functions and other activities of the Association.

#### ❖ **ORGANISATION:-**

The following shall be the authorities of the Association.


1. The Chairman
2. The Vice-Chairman
3. The General Body
4. The Executive Committee

#### ❖ **MEETING**

- The executive committee shall meet four times in a year. Meeting time and place shall be intimated to all the members of the executive committee at least 15 days in advance.
- The quorum of the meeting shall be at least sixty percent of the total members.

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- ALL GENERAL MEETINGS must be held to decide the future course of action of the association. All General Meetings shall invite all the members of the alumni.
- ALL GENERAL BODY MEETINGS must be held to decide the future course of action of the association at least once in a year.

❖ **ALUMNI COMMUNICATIONS AND SURVEYS:-**


- In order to ensure communications standards and best practices are adhered to, all official communications to broad groups of alumni, donors, and prospects (i.e., beyond a college's, schools, or department's own constituency) will be coordinated with and approved by the Alumni and Constituent Engagement team and/or Advancement Communications. These communications include, but are not limited to: event notices, surveys, emails, announcements, and newsletters.
- Colleges, schools, and departments may communicate to constituents who are affiliated with their respective units without approval by the Alumni and Constituent Engagement team and/or Advancement Communications, provided they request updated contact and exclusion data from the Advancement Programs and Services Office.

❖ **ALUMNI VOLUNTEER NETWORKS:-**

- The purpose of alumni volunteer networks organized regionally or by special interests is to support and further the mission of the Alumni and Constituent Engagement team and the university. When alumni volunteer networks are officially recognized, they benefit by having access to the Alumni and Constituent Engagement team's expertise and support in communications, marketing, events management, resources, and fundraising efforts.
- In order for an alumni organization to have the designation of an official university network, the approval of the Alumni and Constituent Engagement team is necessary.

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To be considered an active network, the group must meet the following minimum standards:

- ✓ Coordinate efforts with the Alumni and Constituent Engagement team or other university representative(s).
- ✓ Maintain active volunteer leadership.

❖ **REUNION PROGRAMMING:-**

- The purpose of reunion celebrations, organized by class year or shared affiliation, is to reconnect alumni with their classmates and the university.
- The Alumni and Constituent Engagement team hosts undergraduate reunions each year. Should other university colleges, schools, and departments develop reunion programming, any such program will be coordinated with the Alumni and Constituent Engagement team to ensure consistency and avoid confusion among programs.

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