



Ref. No: BMU/Exam/2022/CS/1329

Date: 15.12.2022

NOTIFICATION

EXAMINATION FORM FILL-UP

The schedule for **ONLINE** filling-up of examination forms for appearing in **1st Semester - End Term Examinations (Regular & Reappear), Winter - 2022** of Diploma/ UG/ PG programs is as follows:

S. No.	Programs	Commencement of filling up of Exam forms	Last date of filling up of Examination Form		
			With Normal Fees	With Late Fees (Rs. 500)	With Special Late Fees (Rs. 1000)
1	Diploma Programs	20.12.2022	03.01.2023	09.01.2023	12.01.2023
2	UG Programs	20.12.2022	03.01.2023	09.01.2023	12.01.2023
3	PG Programs	20.12.2022	03.01.2023	09.01.2023	12.01.2023

IMPORTANT:

1. Penalty for late submission of Exam Form after the above mention schedule.

Up to 1 Days before commencement of Exam Schedule of that particular Exam Centre	With Rs. 3000 Late Fee (For Regular Students Only)
Up to 3 Days before commencement of Exam Schedule of that particular Exam Centre	With Rs. 1000 Late Fee (For Reappear Students Only)
On the Same Day of Exam	With Rs. 5000 Late Fee (Only Regular Students can apply)

2. Examination Form filling-up facility will be closed after the due date.
3. Last date of submission of hard copy of “**Examination Forms Approval List**” (Forwarding Letter) by respective college shall be **within 3 days** of above mentioned last dates.
4. Students may be directed to fill the examination form well before the last date to avoid last minute rush.


Controller of Examinations

Copy to:

1. Hon'ble Provost- *For kind information please.*
2. Registrar- *For kind information please.*
3. All Deans/Directors/Principals - *For compliance please.*
4. Assistant Registrar (Conduct Section) - *For necessary action.*
5. ERP Coordinator - *For necessary action.*
6. Notice Board/Website.