

Post: ERP Head

Qualifications & Skills required

- Bachelor's degree in Information Technology, Computer Science, or similar is preferred.
- At least 2 years' experience as an ERP specialist in a related industry.
- A background in business administration, project management, or a related field will be advantageous.
- In-depth knowledge of ERP development tools, coding languages, and business processes.
- Great organizational and time management skills.
- Exceptional interpersonal, collaboration, and communication abilities.
- Excellent analytical and problem-solving skills.

Job Description

1. Establishing ERP needs via business process analysis and consultation.
2. Analysing existing infrastructure and performing IT system enhancements.
3. Configuring ERP applications as per the BMU processes.
4. Developing user-friendly functionalities and interfaces.
5. Installing ERP software and ensuring seamless integration with IT systems.
6. Performing diagnostic tests and resolving issues to optimize performance.
7. Providing technical support and training ERP end-users.
8. Preparing development progress updates and documenting ERP processes.
9. Adhering to BMU policies and regulations.
10. Keeping abreast of the latest ERP upgrades and offerings.
11. Manage engagement risk, project economics, planning and budgeting and accounts receivable.

12. Define deliverable content and ensure buy-in of proposed solutions from top management levels for client.
13. Contribute to proposals pricing strategy.
14. Develop ERP practice solutions and methodologies.
15. Perform as counsellor and coach for ERP solution implementation.
16. Provide input and guide staffing process.
17. Provide leadership and assistance for delivery teams and staff in various BMU affiliated Institutions.
18. Update and manage ERP system to ensure it provides company with proper business solutions and accurate results.
19. Analyse data processing modules and identify areas of enhancements and improvements.
20. Provide procedures and reports to identify and resolve data integrity issues.
21. Update the status report of ERP Implementation to Key leaders on regular basis as decided by the management.