

Post: Chief Finance & Accounts Officer

Qualifications required

- Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
- At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational Administration. Or Comparable experience in research establishment and/ or other institutions of higher education, or 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

Job Description

1. Drive the company's financial planning
2. Perform risk management by analysing the organization's liabilities and investments
3. Decide on investment strategies by considering cash and liquidity risks
4. Control and evaluate the organization's fund raising plans and capital structure
5. Ensure cash flow is appropriate for the organization's operations
6. Supervise all finance personnel
7. Manage vendor relationships
8. Prepare reliable current and forecasting reports
9. Set up and oversee the company's finance IT system
10. Ensure compliance with the law and company's policies
11. Manage team of financial controllers and financial analyst.